

## JOB DESCRIPTION

**JOB TITLE:** Anaesthetic Fellow  
**DEPARTMENT:** Anaesthetics  
**GRADE:** ADHOC

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### **Clinical Fellow in Anaesthesia**

The post is full-time for 6 months in the first instance, the start date is February 2019.

The post has been created with the aim of allowing an individual to complete research &/or audit into anaesthesia. Moreover it is an opportunity to learn & participate in governance activity with support for involvement in quality improvement projects. There is support across the Trust for the Fellow to acquire knowledge about the management side of healthcare; direct interaction with managers at every level is encouraged.

A wide experience in anaesthesia is expected, particularly day-case anaesthesia and anaesthesia for the elderly. Training in ophthalmic anaesthesia, both general and local techniques will be provided if required. There is also an opportunity for developing highly relevant skills in sedation. A substantial amount of paediatric work takes place at Moorfields & consequently there will be many occasions for managing the care of children as young as 4 weeks. TIVA is the anaesthetic of choice at Moorfields so there is plenty of chance to excel in its use.

The post-holder will be expected to undertake approximately eight sessions per week; the number to be allocated to research or clinical commitments is to be by mutual agreement - usually at least one day a week is put aside for non-clinical activity. Although the clinical sessions will be fixed in time, their content will be flexible to reflect the needs of the department. It is anticipated that the postholder will join the ST on-call rota.

Recognition of the post by the Postgraduate Dean or the Royal College of Anaesthetists for training, or as out of programme experience (OOPE) is dependent on the individual post holder, and the successful candidate would be expected to apply for this recognition, if required, prior to taking up the position.

We endeavour to agree a timetable of regular clinical commitments (i.e. regular lists) but, as stated above, there is a need to be flexible. Please note that the post holder may be asked to work at a satellite site or in a preoperative assessment clinic during his/her clinical sessions.

## **Research & Audit**

The successful applicant will be expected to develop a programme of research and/or audit with the support of the Anaesthetic Training Director and other relevant clinicians and departments. Statistical support is available and should be engaged at an early stage in any project. Similarly, audit projects should be approved by the clinical audit department.

Moorfields is an important research institution and each individual is expected to contribute to research and development, and teaching and training within the service. As a result the Trust has a policy concerning intellectual property, which may apply to you. The policy can be found in the Medical Staff Handbook or copies can be obtained from the Personnel Department.

## **Teaching**

The successful candidate will be expected to provide teaching to the trainees and other staff. In addition they will have the opportunity to contribute to creating teaching material and to developing educational programs for meetings at a postgraduate level.

## **Management**

The Fellow will also be given the chance to gain further knowledge in Clinical Governance through didactic teaching, attendance at appropriate Trust meetings with a consultant mentor and through the option of writing departmental policies or guidelines. The anaesthetic trainees are all encouraged to attend a monthly seminar as part of a rolling 12 month teaching program in governance matters for trainee ophthalmologists developed by a previous Darzi fellow.

## **Study and Training**

Study leave is granted prospectively by the Study Leave sub-committee, following approval by the Training Director. The committee meets once a month and applications must be received at least two months in advance of the proposed leave. Study leave application forms are available in the Anaesthetic Department. A minimum of two months notice is required, as for annual leave, to permit adjustment of planned clinical work.

The Education Centre, with well-equipped seminar rooms and a large modern lecture theatre, provides the principle location for courses and lectures organised by the Institute of Ophthalmology, some of which may be of interest to the junior doctor in training and grand rounds take place on a monthly basis.

There is a weekly anaesthetic meeting for consultants at which the successful candidate will be expected to present on occasion. In addition there is weekly teaching for the anaesthetic trainees much of which will have relevance for the Fellow.

## **Annual Leave Entitlement**

32 days per annum pro rata, by agreement with the Training Director and the Service Director (NB departmental leave is calculated on a sessional basis). Leave request forms are available on the Trusts' intranet page.

## **Salary Scale**

The salary for this post will be £40,000 + £10,000 on call + £18,000 for recruitment premium.

## **Conditions of Appointment**

- ✓ Possession of the Fellowship of the Royal College of Anaesthetists (FRCA) or equivalent is essential.
- ✓ Applicants should be at Specialist Registrar/Speciality Trainee grade or equivalent have completed or be near to completing their higher surgical training in Anaesthesia.
- ✓ The successful candidate must be registered with the General Medical Council, be an appropriately subscribed member of a recognised Medical. Defence organisation and be eligible to work in the UK (documentary evidence will be required).

## **Main Conditions of Service**

The post is covered by the Terms and Conditions of Service for Hospital, Medical and Dental staff (England and Wales) and the General Whitley Council Conditions of Service with the exception of paragraph 190 and any such changes which may be agreed from time to time by the Trust Board.

## **The Anaesthetic Service**

The anaesthetic service is currently staffed by sixteen consultants and four specialty doctors. The junior staff comprises of a clinical fellow (when in post) and up to two speciality trainees, from Imperial and Barts schools of anaesthesia.

The department is responsible for providing pre-operative assessment, general and local anaesthesia to patients requiring surgery, including a large and increasing number of day care patients. There are eight main operating theatres on the City Road site and there are a number of operating lists at satellite sites for which the department provides anaesthetic cover and/or preoperative assessment. The anaesthetic department runs a pre-assessment clinic to see all patients selected for general anaesthesia and problem patients for local anaesthesia prior to their admission for surgery. The clinic runs parallel with a nursing assessment clinic and there is close co-operation between the two. This work can be quite demanding, as there are no in-patient physicians on the staff.

Patients requiring general anaesthesia range in age from infants (from 4 weeks) to the very elderly. Approximately 10% of inpatients are diabetic and 10% of patients are children. Anaesthesia is provided for all forms of ophthalmic surgery resulting in a case mix which is unique in the United Kingdom.

The Anaesthetic Service also provides Advanced Life Support skills for the resuscitation team during normal working hours and the anaesthetic fellow will be expected to carry the resuscitation bleep from time to time.

There is a commitment to teach junior anaesthetic staff, visiting clinicians, nurses and medical students. Research is actively encouraged and any particular research interests of the appointed candidate will be welcomed.

## **Moorfields Eye Hospital**

Moorfields is one of the world's leading eye hospitals, providing expertise in clinical care, research and education. We have provided excellence in eye care for more than 200 years and we continue to be at the forefront of new breakthroughs and developments. We are an integral part of one of the UK's first academic health science centres, UCL Partners.

Our main focus is the treatment and care of NHS patients with a wide range of eye problems, from common complaints to rare conditions which require treatments not available anywhere else in the UK. Patients are treated at our main hospital base in London's City

Road (Old Street in proximity to Islington & Shoreditch) and at about twenty other sites in and around the capital.

We are also a major postgraduate teaching centre and a national centre for ophthalmic research involving, with the UCL Institute of Ophthalmology, the largest ophthalmic research programme in the world. We are one of only 11 sites nationally with National Institute for Health Research biomedical research centre status for translational research.

The National Institute for Health Research's Biomedical Research Centre for Ophthalmology is based at Moorfields Eye Hospital NHS Foundation Trust and the UCL Institute of Ophthalmology.

Established in April 2007, the Centre is funded by the Department of Health via the National Institute for Health Research. The objective of the Centre is to conduct 'translational research' that is designed to take advances in basic medical research from the laboratory to the clinic, enabling patients to benefit more quickly from new scientific breakthroughs. The research of the Centre falls within six major research "themes": Age-related Macular Degeneration; Diabetes; Glaucoma; Ocular Repair, Regeneration & Pharmaceuticals; Ocular Surface Disease; Paediatric Ophthalmology and Inherited Eye Disease.

Our centre is one of 11 Biomedical Research Centres in the UK that were awarded to NHS-university partnerships having an outstanding international reputation for medical research and expertise as well as experience of translating research into the clinical setting. For further information, please see [www.moorfields.nhs.uk/bmrc](http://www.moorfields.nhs.uk/bmrc)

## **GENERAL DUTIES**

1. To comply at all times with the requirements of the Health & Safety regulations under the Health & Safety at Work Act (1974) and to take responsibility for the health and safety and welfare of others in the working environment ensuring that agreed safety procedures are carried out to maintain a safe environment.
2. To comply at all times with the trust's data security policy. Also to respect confidentiality of information about staff, patients and health service business and in particular the confidentiality of electronically stored personal data in line with the Data Protection Act.
3. Disclosure Barring (DBS) (formerly CRB) checks are now a mandatory part of the NHS recruitment process for staff who, in the course of their normal duties, have access to patients. Moorfields Eye Hospital NHS Foundation Trust aims to promote equality of opportunity for all with the right mix of talent, skills and potential. Criminal records will be taken into account for recruitment purposes only when the conviction is relevant. Having an unspent conviction will not necessarily bar you from employment. This will depend on the circumstances and background to the offence and the position you have applied for. Moorfields Eye Hospital is exempt under the Rehabilitation of Offenders Act. This means the convictions never become "spent" for work which involves access to patients. Failure to disclose any "unspent" convictions may result in the offer of employment being withdrawn or if appointed could lead to dismissal. The Disclosure Barring Service (DBS) has published a code of practice for organisations undertaking DBS checks and a copy is available on request.

4. The trust has adopted a security policy in order to help protect patients, visitors and staff and to safeguard their property. All employees have a responsibility to ensure that those persons using the trust and its service are as secure as possible.
5. It is the responsibility of all trust employees to fully comply with the safeguarding policies and procedures of the trust. As a Moorfields employee you must ensure that you understand your role in protecting adults and children that may be at risk of abuse. Individuals must ensure compliance with their safeguarding training.
6. The trust is committed to a policy of equal opportunities. A copy of our policy is available from the human resources department.
7. The trust operates a no-smoking policy.
8. You should familiarise yourself with the requirements of the trust's policies in respect of the Freedom of Information Act and comply with those requirements accordingly.
9. The role description gives a general outline of the duties of the post and is not intended to be an inflexible or finite list of tasks. It may be varied, from time to time, after consultation with the post holder.
10. All appointments within the National Health Service are subject to pre-employment health screening.
11. It is the responsibility of all employees to ensure that they comply with the trust infection control practises, as outlined in the health Act 2008 and staff must be familiar with the policies in the trusts infection control manual, this includes the "bare below the elbow policy". Employees must ensure compliance with their annual infection control training.
12. You are responsible for ensuring that all equipment used by patients is clean / decontaminated as instructed by manufacturers and in line with the infection control / guidelines protocol and policy.
13. It is the responsibility of all employees to ensure compliance with the Health and Social Care Act, 2008, in preventing risk of infections to patients, visitors and other staff within the trust.
14. All staff are required to implement infection control policies and practices, including hand hygiene, waste disposal, staff uniform and occupational health responsibilities, as detailed in the trust intranet.
15. It is the responsibility of all staff to ensure that they have evidence of annual/or otherwise infection control training.
16. All staff are responsible for ensuring that equipment used in the patient environment is cleaned, decontaminated and maintained in line with trust policy.
17. Any other duties as designated by your manager and which are commensurate with the grade.

NB. The role description is a reflection of the current position and may change emphasis or detail in the light of subsequent developments, in consultation with the post holder.

Please read the enclosed policy regarding Fitness to Practice and Criminal Investigations. If you are short listed for interview you will be required to sign and return this form.

The above is not intended to be an exhaustive list and the Fellow is expected to be co-operative and flexible in accordance with the requirements of the anaesthetic department. Alterations to the agreed job plan may be made at any time if the service requires.

### **Further Information**

Please contact the following for further information:

Anaesthetic College Tutor Dr H Ahmad 020-7253-3411 extension 2026, email helen.ahmad@moorfields.nhs.uk

Anaesthetic Service Director  
Dr A. Presland 020-7253-3411 extension 2026, email andrew.presland@moorfields.nhs.uk

### **Informal Visits**

Informal visits can be arranged by contacting the College Tutor via the department anaesthetic secretary – (020 7566 2026).

## PERSON SPECIFICATION

### POST: Anaesthetics Fellow

Requirements	Essential /	Desirable	How Tested
<b><u>Education / Qualifications</u></b>	<ul style="list-style-type: none"> <li>• Full GMC registration with licence to practise.</li> <li>• FRCA or equivalent</li> </ul>	<ul style="list-style-type: none"> <li>• Medical Indemnity Insurance</li> <li>• APLS/EPLS</li> <li>• ALS</li> </ul>	Application Form & Certification
<b><u>Further Training &amp; Knowledge</u></b>	<ul style="list-style-type: none"> <li>• Wide experience in anaesthesia</li> <li>• Knowledge of Audit methodology</li> </ul>	<ul style="list-style-type: none"> <li>• Ophthalmic anaesthesia including local anaesthesia</li> <li>• Research Experience</li> <li>• Research methodology course</li> </ul>	Application Form & References
<b><u>Skills/abilities</u></b>	<ul style="list-style-type: none"> <li>• Skills in day care anaesthesia</li> <li>• Skills in anaesthesia of the elderly</li> <li>• Skills in paediatric anaesthesia</li> </ul>	<ul style="list-style-type: none"> <li>• Computer Literacy</li> <li>• Experience +/- qualifications in Teaching</li> <li>• Confidence in working independently</li> </ul>	Application Form, Interview & References
<b><u>Personal qualities</u></b>	<ul style="list-style-type: none"> <li>• Excellent team working skills</li> <li>• Excellent Communication skills</li> <li>• Effective time management Skills</li> </ul>	<ul style="list-style-type: none"> <li>• Capability in managing others</li> </ul>	Interview & References

Means of Assessment include application form (AF), Interview (I), Test (T), Presentation (P)